



## **Remote education provision: information for parents**

This information is intended to provide clarity and transparency to students and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### **The remote curriculum: what is taught to students at home**

A student's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### **What should my child expect from immediate remote education in the first day or two of students being sent home?**

The school will move to online learning. If there is advanced notice of a lockdown we will ensure that exercise books etc. are sent home with the students. Resource allocation in the event of overnight decisions will be bespoke to individual/ group student need. All department resources for lessons will be uploaded into our 'Remote Learning' folders on the student drive on The Henry Beaufort school website and students should follow their school timetable when completing their work.

### **Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. Students will be live taught by their class teachers using Microsoft Teams. However, we have needed to make some adaptations in some subjects. For example, core PE will provide suggested physical activities for students to undertake at home. These will be available in the 'Remote Learning' folders in the student drive on the school website.
- The school will where possible provide virtual Personal Development Days and Cultural Capital days as per the calendar.



## **Remote teaching and study time each day**

### **How long can I expect work set by the school to take my child each day?**

We expect that remote education (including remote teaching and independent work) will take students broadly the following number of hours each day:

|                   |  |
|-------------------|--|
| Key Stage 1       | N/A  |
| Key Stage 2       | N/A  |
| Key Stage 3 and 4 | Remote provision will provide 5 x 50 minute lessons a day that match each year group's current timetable |

## **Accessing remote education**

### **How will my child access any online remote education you are providing?**

The school will deliver lessons through Microsoft teams.

### **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some students may not have suitable online access at home. We take the following approaches to support those students to access remote education:



In this section, please provide high-level information (where applicable, and ensuring parents know how to contact the school for further details) about:

- All students have access to online learning through computers at home or through school laptop loans.
- Required laptops will be provided through a comprehensive audit of student need in the Autumn term to ensure that all students have remote online access.
- Dongles will be provided to families where internet access is poor or unobtainable. Some students will also be invited to work on the school site if internet access is poor or they are uncertain about accessing remote online learning.
- Additional printed materials are posted home if required.
- Students submit work through the assignments function in Microsoft Teams or by emailing in work to their class teacher. Work can be posted to the school if necessary.
- Regular school comms ensure that parents are kept fully informed as to how to access laptop loans etc. Phone calls will also be made to families if the school has concerns that information has not reached them or no response is received to a request for information.

### **How will my child be taught remotely?**

- live teaching (online lessons)



## Engagement and feedback

**What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

In this section, please set out briefly:

- All students are expected to attend online lessons. Attendance at these lessons is recorded by the individual teacher using our SIMs attendance registration programme. The school will follow up with parents when students are absent from a lesson/or lessons. Persistent absenteeism will result in parents being informed that we expect the student back on site to ensure engagement.
- The school will expect parents to support the online learning by ensuring that their child is adhering to their daily timetable.

**How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

- During a live lesson, teachers will use a variety of strategies to ensure students are engaging. These include: asking questions via the comments function on Teams; use of Microsoft Forms; use of OneNote; use of 'live' assignments on Teams and other online platforms such as Seneca, Kahoot, Ever Learner and Maths Watch.
- Students will receive detailed feedback from their teachers for every 8 lessons they receive online. This is in line with the school's marking policy.
- The school will follow up with parents when students are failing to engage with lesson/or lessons. Persistent lack of engagement will result in parents being informed that we expect the student back on site to ensure engagement.

**How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:



The methods will vary and include the following:

- ✓ Feedback through the use of assignment/ form function on Microsoft teams
  - ✓ Feedback through OneNote
  - ✓ Use of comment function during lessons to check understanding
  - ✓ Feedback through other online platforms as the department's discretion. These include: Seneca, Ever Learner, Maths Watch, Kahoot
  - ✓ Marking work emailed to individual teachers and returned to students.
- Students will receive feedback from their teachers for every 8 lessons they receive online. This is in line with the school's marking policy.

## **Additional support for pupils with particular needs**

**How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:



## Hearing Resource Base

- LSAs and CSAs will support their students by joining online lessons, following their normal timetable of support. All Resource Base students have been guided on how to use the subtitle facility for their lessons. Where it is required, notes are taken of lessons and sent to students. Break out rooms are used to enable 1:1 guidance during the course of a lesson.
- Students with curriculum support on their timetable will continue to be supported at these times through online access to the Team who run these sessions on a 1:1 basis. This also enables an opportunity for pastoral support to be provided.
- Students can email members of the Team for assistance and the Teacher of the Deaf is available for queries from both parents and students.
- Annual Reviews are continuing and access arrangements are in place for assessments undertaken by students.

## The Learning Support Team

- LSAs will support their students by joining on line lessons, following their normal timetable of support where possible and focusing on core subjects when LSA's are covering the key worker rooms in school.
- Students with curriculum support on their timetable will continue to be supported at these times through online access to the Team who run these sessions on a 1:1 or small group basis. This also enables an opportunity for pastoral support to be provided.
- A senior LSA will make contact with parents of EHCP and K SEND students by either phone-call or email. Information for parents will be included in tailored support for students according to their need.
- Students have been assigned key workers according to their need who provide regular pastoral and learning support check-ins.
- Students can email members of the Team for assistance
- Annual Reviews will continue and access arrangements will be in place for assessments undertaken by students.
- The SEND team are putting together a document for teaching staff on top strategies to support SEND students with online learning.
- ELSA support sessions will be provided remotely and in school for students for whom it remains appropriate.



### **Remote education for self-isolating pupils**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

### **If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

Students who are self-isolating will be able to join their lessons remotely via Microsoft Teams. They will also be able to access their lesson resources via the 'Remote Learning' folder on the student drive of the school website. Feedback will be provided to them in the same way as described above for students at a time of national lockdown.